

Postgraduate Writing-up Application Form

* indicates a required field

Application Details

Value: up to \$5000

The Faculty of Science Postgraduate Writing-Up Awards support eligible Science research higher degree (RHD) candidates during the preparation of journal articles or books based on the graduate research thesis submitted for examination.

Graduate research students in the Faculty of Science at the University of Melbourne are eligible to apply upon submission of their RHD thesis for examination.

Please note that unlike an MRS or RTP, there are no leave provisions attached to this award. If this raises any concerns for you, please contact science-awards@unimelb.edu.au

Eligibility:

- Eligible candidates must have submitted their thesis within THREE YEARS AND TEN MONTHS (FTE). Approved leave periods are not included in this.
- The awardee may not hold a similar award for the same purpose; awards cannot be deferred.
- Awardees should not undertake full-time or substantial regular part-time employment during the tenure of the award (more than 10 hours per week is considered 'substantial regular parttime work').
- The award does not assist students during the writing up of their thesis for submission.
- The candidature must not have been lapsed.
- Eligible international students must commit to spending at least 66% of their time in Melbourne during the writing up of articles and must ensure that their visa allows them to stay in the country – upon submission of their thesis they are an un-enrolled student. International students must also comply with any contractual obligations they may owe to an employer or sponsor, particularly those obligations relating to the period to be spent in their home country following completion of their studies. Students returning to their home country following submission of their thesis will not be eligible to apply unless they meet the requirements noted above (ie. 66% of their time in Melbourne).

Please note that as of April 2020, if you have had your submission delayed by the circumstances around COVID-19 and thus missed the 3 years and 10 month deadline, please outline the impact in your application and it will be considered.

Name *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Pronouns

- ☐ She/her
☐ He/him
☐ They/them

☐ Other:

Student ID *

Student Email Address *

Must be an email address.

Address

Address

Supervisor(s) Name *

RHD Thesis Title *

School of Study *

RHD Commencement *

Must be a date.

Expected Work Submission *

Must be a date.

Actual Work Submission *

Must be a date.

Length of Candidature (must not exceed 3 years 10 months FTE PhD, or 1 year 11 months MPhil) *

Degree type

- ☐ Master
☐ PhD

Note: only Master of Philosophy and PhD students are eligible.

School *

Type of Masters

Masters Program *

Type of PhD

PhD Program *

Application Form

Are you completing your RHD in the Faculty of Science? (If no, you are not eligible to apply) *

- ☐ Yes
☐ No

b) Have you submitted your thesis? (If no, you are not eligible to apply) *

- ☐ Yes
☐ No

If you have submitted your thesis, have you received your examiner comments or been advised of your result? (If yes, you are not eligible to apply) *

- ☐ Yes
☐ No

Are you undertaking more than 10 hours of paid work per week? (If yes, you are not eligible to apply) *

- ☐ Yes
☐ No

Does the submission of your RHD thesis fall within the maximum candidature period? (If no, you are not eligible to apply) *

- ☐ Yes
☐ No

As of April 2020, if you have had your submission delayed by the circumstances around COVID-19 and thus missed submission deadline, please outline the impact in your application and it will be considered.

COVID-19 Impact Statement (optional)

Attach a file:

Has your candidature lapsed (if yes, you are not eligible to apply) *

- ☐ Yes

☐ No

Is the purpose of this award for writing up articles based on your thesis? (If no, you are not eligible to apply) *

☐ Yes

☐ No

Are you currently a recipient of a similar award? (If yes, you are not eligible to apply). *

Writing-up Proposal

Please attach below

- a proposal consisting of writing plan and timeline
- drafts of the manuscripts to be completed

Please note you may submit one or two manuscripts to be considered, however, the number of manuscripts may affect the amount awarded should the applicant be successful.

Please attach your writing-up proposal as outlined above *

Attach a file:

Manuscript plan (s)- please attach a draft of the article (s) in preparation *

Attach a file:

Please attach second draft article in preparation

Attach a file:

Please note that in order to be eligible to receive the full \$5000 value of the award, you must submit two draft articles. If you submit one article, you will receive less than \$5000 if your application is successful.

Endorsement by Supervisor

Supervisors are required to provide a detailed endorsement of the application and the nature of the work proposed by the applicant. The endorsement must justify the application and confirm that the applicant has proposed an achievable schedule for the production of papers and that these papers constitute a worthwhile contribution to the relevant area of study. Lack of appropriate supervisor endorsement will impact on the outcome of the application. (Max 200 words). **Please note: Applications that do not include a written recommendation from a supervisor will not be considered.**

Please attach the endorsement here *

Attach a file:

Curriculum Vitae

CV Guidelines

Applicants should note that, where relevant, the following headings should be included in the accompanying CV. Where appropriate, all details should be provided in chronological order commencing with the most recent entry.

- First Name
- Date of Birth
- Full details of education including details of current postgraduate and past undergraduate training
- Details of awards, prizes or scholarships received (including \$ amounts)
- Details of professional affiliations
- Details of professional activities
- Details of any teaching roles - e.g. demonstrating, tutoring etc
- Details of presentations at scientific conferences and invited talks

Publications:

Published works organised in the following categories. Please indicate your contribution to the published work and the ranking of the publication within the discipline. Please do not list works submitted, under review or in preparation.

- Original refereed publications
- Full published conference proceedings
- Reviews
- Chapters and Monographs
- Conference Abstracts
- Other Publications

Please upload your CV here

Attach a file:

Declaration by candidate

I understand that by accepting paid employment during the tenure of the award I may affect my eligibility for the Postgraduate Writing-Up Award. *

☐ Yes

I agree to write up the papers as outlined in the attached manuscript plan while a recipient of the award. *

☐ Yes

I agree to acknowledge either the Albert Shimmins Postgraduate Writing-Up Award or the David Hay Postgraduate Writing-Up Award (University of Melbourne) in all publications resulting from this award. *

☐ Yes

I agree to complete an Award Impact Form when the awarding period has concluded. *

☐ Yes

I will inform the Associate Dean (Research & Industry) of the Faculty of Science of any changes that may affect my eligibility for the award. *

☐ Yes

Data from this application is handled in accordance with the University of Melbourne's Privacy Policy. For more information, please see the University's [privacy website](#).

Now that you have finished your application, please make sure you press the SUBMIT button below.

If you have any questions regarding your application, please contact: science-awards@unimelb.edu.au